



RULES/AGENCY RULES COMMITTEE

Meeting Report
September 8, 2004

PRESENT: Vice-Chair Cortese, Members Chavez, Williams and Yeager

ABSENT: Chair Dando (excused)

STAFF: City Attorney Richard Doyle, City Clerk Lee Price, Council Agenda Manager for the Mayor's Office Jennifer Carlino, Assistant to the City Manager Deanna Santana and Redevelopment Agency Liaison Gary Miskimon

Vice-Chair Cortese called the meeting to order at 2:04 p.m.

A. Redevelopment Agency

1. Review of the September 21, 2004 Draft Agenda

The Committee recommended approval of the September 21, 2004 Redevelopment Agency agenda.

2. Add New Items to September 14, 2004 Agenda

The Redevelopment Agency Meeting scheduled for September 14, 2004 was cancelled.

3. Staff Reports Outstanding

There were none.

B. City Council

1. Review of the September 21, 2004 Draft Agenda

The Committee recommended approval of the September 21, 2004 City Council agenda, with the following additions:

- a. Presentation of a proclamation recognizing September 21, 2004 as the International Day of Peace in the City of San José.
(Cortese/Mayor)
- b. Presentation of a commendation to honor the United States Army Reserve 341st Military Police Company. (Mayor)

- c. Approval of an ordinance amending Section 2.08.150 of the Municipal Code as it relates to terms for members of boards and commissions not established by the Charter. (City Clerk)
- d. Recommendation to name two new parks. (City Clerk)

2. Add New Items to September 14, 2004 Agenda

The Committee recommended the following additions to the September 14, 2004 City Council agenda:

Mayor and Councilmember Requests

There were none.

City Manager Requests

- a. Approval of agreements and acceptance of deeds from property owners on Towers Lane.
- b. Approval to extend the agreement for citywide purchases of personal computers, peripherals and software.

City Attorney Requests

There were none.

City Clerk Requests

There were none.

3. Staff Reports Outstanding

Documents Filed: Report from the City Manager's Office dated September 8, 2004, listing no staff reports outstanding for the September 14, 2004 Council Agenda.

Discussion/Action: The Committee noted and filed the City Manager's report.

C. Legislative Update

1. State

a. Approval of the 2004 League of California Cities Resolutions

This item was reported on at the September 14, 2004 City Council meeting. [See 09-14-04 Item #3.2 c(1)(a)]

2. Federal

There was no report.

D. Meeting Schedules

a. Approval of the Redevelopment Agency Budget Schedule

This item was reported on at the September 14, 2004 City Council meeting.
[See 09-14-04 Item #3.2 d(1)]

E. Public Record

Documents Filed: Memorandum from the City Clerk dated September 2, 2004, transmitting items filed for the Public Record for the period August 25 – September 1, 2004.

Discussion/Action: The Committee noted and filed the Public Records.

F. Appointments to Boards, Commissions and Committees

1. Recruitment for Youth Commission Districts 4, 7 and 9

Documents Filed: Notice of Vacancy from the City Clerk dated September 1, 2004.

Discussion/Action: The Committee noted and filed the Notice of Vacancy.

G. Rules Committee Reviews, Recommendations and Approvals

1. Proposal for a Hotline in the City Auditor's Office

Documents Filed: Memorandum from City Auditor Gerald A. Silva dated August 31, 2004.

Discussion/Action: Member Chavez asked staff to determine how many of the Top 10 Cities in the United States have a fraud hotline and which department or office manages/maintains the operation. The Committee directed staff to coordinate protocol, guidelines and procedures with the City Auditor, City Attorney, Employee Relations and Independent Police Auditor and report back to the Rules Committee in 30 days. The Committee accepted the report.

H. Oral Communications

None were presented.

I. Adjournment

The meeting adjourned at 2:48 p.m.

Dave Cortese, Vice-Chair
Rules/Agency Rules Committee